

CALIFORNIA ENVIRONMENTAL LABORATORY TECHNICAL ADVISORY COMMITTEE (ELTAC)
COMMITTEE MEETING MINUTES
JULY 18, 2018

More information on the Environmental Laboratory Accreditation Program (ELAP) and previous ELTAC meetings can be found at <http://www.waterboards.ca.gov/elap>.

CALL TO ORDER

Chairperson Stephen Clark called the meeting to order on July 18, 2018 at 10:05 a.m. at the California Environmental Protection Agency Headquarters, 1001 I Street, Conference Room 2540, Sacramento, CA 95814 and the Metropolitan Water District of Southern California, 700 North Alameda Street, Room 2-145, CA 90012.

COMMITTEE MEMBERS PRESENT

DELAPO: Christine Sotelo

Representatives (voting):

Diane Anderson
Mindy Boele
Jill Brodt
Stephen Clark
Ronald Coss
Huy Do
Andy Eaton
Miriam Ghabour
Bruce Godfrey
Anthony Gonzalez
Rich Gossett
David Kimbrough
Mark Koekemoer
Allison Mackenzie

State Regulatory Agency Employees (non-voting):

Bruce Burton
Gail Cho
Renee Spears

Not Present:

Bruce LaBelle (State Regulatory Agency Employee)

Alternates:

June Soo- Park, for Bruce LaBelle

OTHER STAFF PRESENT

Scribe: Katelyn McCarthy

ELAP: Angela Anand, Maria Friedman, Andrew Hamilton, Jacob Oaxaca, Christopher Ryan

ANNOUNCEMENT

- *Evacuation information in case the fire alarm goes off during the meeting.*
- *The Committee meeting is being webcast and recorded.*

COMMITTEE MEETING

PUBLIC FORUM

Any member of the public may address and ask question of the Committee relating to any matter within ELTAC's scope provided the matter is not on the agenda, or pending before the Advisory Committee.

- *Scott Furnas – California Laboratory Services – shared recent experience with accreditation process*
- *Pam Schemmer – TestAmerica Laboratories – Requested proficiency testing information, specifically a California target analyte list to assist laboratories*
 - *ELTAC members discussed reconstituting a PT workgroup composed of Christopher Ryan (ELAP), Huy Do, Andy Eaton, Rich Gossett, David Kimbrough, and Pam Schemmer (public).*

COMMITTEE BUSINESS

Call to Order/Roll Call

Public Comments on Items Not on Agenda

(The Committee will not take any action but will consider placing any item raised on the agenda at a future meeting.)

Approval of Minutes from March 28, 2018 Meeting

Motion: Member Boele moved to adopt the minutes.

Seconded by: Member Eaton

MOTION CARRIED: March 28, 2018

Aye: Member Anderson
Member Boele
Member Brodt
Member Clark
Member Coss
Member Do
Member Ghabour
Member Godfrey
Member Gonzalez
Member Gossett
Member Kimbrough
Member Koekemoer
Member Mackenzie

Nay: None

Absent: None

Abstain: None

DELAPO Report

- *DELAPO Christine Sotelo welcomed new State Regulatory Agency Partner, Sean McCarthy, representing the Division of Drinking Water. Former member Bruce Burton has retired.*
 - *Sotelo recounted ELAP's progress on the Expert Review Panel's recommendations*
 - *Sotelo summarized recent communications efforts and speaking engagements*
 - *Sotelo presented two informational items from ELAP's State Agency Partners*
 - *Division of Drinking Water will clarify reporting requirements for the Water Quality Monitoring Upload portal. Contact Paul Williams at paul.williams@waterboards.ca.gov for more information.*
 - *Central Valley Water Board's Irrigated Regulatory Lands Program is a new requirement for monitoring on-farm drinking water wells for nitrate. Contact Robert Ditto at robert.ditto@waterboards.ca.gov for more information.*
 - *Sotelo presented an update on the ELAP assessor training contract*
 - *Sotelo reminded committee members that assessor checklists are only a tool and that laboratories are expected to know the full method.*
 - *Sotelo described ongoing issues with proficiency testing compliance: non-participation, unacceptable results, reporting errors.*
 - *Sotelo provided an update on ELAP's enforcement activities.*
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Informational Item: Central Valley Regional Water Quality Control Board – Pyrethroid Basin Plan

Jessica Mullane, Central Valley Regional Water Quality Control Board

Jessica Mullane of the Central Valley Regional Water Quality Control Board presented information on the Board's Pyrethroid Basin Plan and asked for ELTAC assistance on several items. Five ELTAC members volunteered to work with Jessica to address her questions. These volunteers were Diane Anderson, Gail Cho, Bruce Godfrey, Rich Gossett, and David Kimbrough.

ELTAC Workgroup Update: Method Detection Limits (MDL)

David Kimbrough, Member

Member Kimbrough presented a draft recommendation regarding the implementation of the 2017 Method Update Rule (MUR) MDL procedure in drinking water, waste water, and hazardous waste matrices. Several issues were discussed and the workgroup plans to revise the draft recommendation prior to the next ELTAC meeting.

ELTAC By-Laws

Stephen Clark, Chairperson

Members provided input on proposed changes to ELAP.

- On the question of whether alternates should be allowed to vote, the committee members were in general agreement that alternates should be allowed to vote if the member notifies the chairperson before the meeting of their proxy (only one member was opposed).
- Regarding whether to make the Chairperson vote public, in an informal poll four ELTAC members believed the vote tally should be made public, while nine members believed it should not be made public, and one member abstained.

- Member Do suggested that the ELTAC committee nominate several Chairperson candidates and have ELAP select instead of a member vote.
- Chairperson Clark suggested replacing the 2/3 vote requirement with a simple majority requirement for formal recommendations.
- Chairperson Clark suggested changing the language regarding removal of members from taking place after missing three consecutive meeting to missing three meetings total.

ELAP management will consider these recommendations and revise the draft by-laws before the next meeting.

ELAP Second Preliminary Draft Regulations

Stephen Clark, Chairperson

Jacob Oaxaca presented an update on ELAP's second preliminary draft regulations. For a complete record of comments, a video recording of this meeting is posted at

https://www.waterboards.ca.gov/drinking_water/certlic/labs/events_calendar.html.

Informational Item: Independent 2017 Survey of ELAP Laboratories

Amber Baylor, South Orange County Wastewater Authority

Ms. Baylor shared results from an independently administered survey of some ELAP-accredited laboratories and an opinion paper she authored.

Action Items

- *Katelyn McCarthy – Draft minutes within one month, schedule next meeting*
- *ELAP – revise By-Laws by next meeting*
- *ELTAC*
 - *Comments on preliminary draft two of regulations by 7/25 to Jacob Oaxaca*
 - *MDL workgroup will revise recommendation*
 - *Pyrethroids workgroup will work with Central Valley Regional Board*
 - *PT Workgroup will meet. Chris Ryan will contact members regarding scheduling.*

Adjournment

The Committee adjourned at 3:29pm.